



CAREER AND TECHNICAL EDUCATION

STANWOOD-CAMANO SCHOOL DISTRICT

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September 3, 2019

To: School Board Members

From: Ross Short, Director, CTE

Re: Interlocal Agreement with Marysville School District for RAP Center

Attached for your approval is a copy of the Interlocal Agreement between the Marysville School District and the Stanwood-Camano School District. This is an agreement for their new Regional Apprenticeship Program (RAP).

Through this agreement, 11th and 12th grade students will be able to participate in the new Regional Apprenticeship Program which provides students the pre-apprenticeship skills training that will lead to entry into an apprenticeship program after high school. This program has been designed to service school districts in North Snohomish County with input from local labor, business, and county leaders. The goal of the program is to help close the construction skills gap.

Students in the program will spend 2.5 hours each day at Marysville Pilchuck High School, which is the home of the RAP Center, and the other 3 periods of the day at Stanwood High School. They will be able to earn CTE, Elective, 3rd Year Science, and 3rd Year Math credits through the program. Marysville School District will claim each student for 0.45 FTE and we will be able to claim them for up to 0.55 FTE.

Recommendation: That the Board approves the Interlocal Agreement with the Marysville School District for the Regional Apprenticeship Program.

EXPLORE

PREPARE

APPLY

RAP INTERLOCAL AGREEMENT

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RAP Center Interlocal Cooperative Agreement

This Agreement is by and between Marysville School District (“Host District”) and the following school districts (“Participating Districts”):

Arlington School District No. 16
Darrington School District No. 33
Granite Falls School District No. 332
Lake Stevens School District No. 4
Lakewood School District No. 306
Marysville School District No. 25
Monroe School District No. 103
Stanwood-Camano School District No. 401
Sultan School District No. 311

The Host District (Marysville School District #25) and the Participating Districts shall collectively be referred to as the “Consortium Districts”, the “Consortium”, “Members”, “Membership”, or individually as a “Member.”

It is agreed by the parties as follows:

1. Purpose

The Regional Apprenticeship Pathways (“RAP”) Center was established in 2019 and is located in North Snohomish County. The RAP center’s focus is on increasing economic mobility and closing the construction gap. RAP is working to develop a clear apprenticeship pipeline that can lead to a career in the trades. Open to all North Snohomish County schools, this is an opportunity for high school juniors, seniors, and EvCC students to earn dual college credits and high school credit equivalencies leading to graduation. Industry partners have come together for career-connected education.

2. Term

This Agreement is for a two year term effective September 1, 2019, through August 31, 2021, subject to the provisions herein for amendment, withdrawal, or dissolution.

3. Campus Location

The RAP Center is located on the Marysville-Pilchuck High School campus in North Snohomish County. [Address](#): 5611 108th St NE, Marysville, WA 98271

4. Administration of the RAP Program

A. Host District Responsibilities

The administration of the RAP Center programs and facilities shall be vested in the Host District. The Host District will maintain RAP center facilities, provide such career and technical programs as approved by the Career and Technical General Advisory Council.

The Host District will designate a director who shall carry out the day-to-day RAP Center administrative functions. All personnel, procurement and financial transactions of the RAP Center will be administered according to the policies and procedures of the Host District.

B. RAP General Advisory Committee (RGAC)

Washington Career and Technical Education (CTE) programs are required to have advisory committees. The RGAC fosters connections between the RAP Center programs, local industry, and related post-secondary opportunities. All RGAC insights and recommendations are advisory in nature.

5. Description of Financing Arrangement

A. Operational Costs

Revenue for the operation of the RAP Center shall consist of the following:

1. State apportionment funds for secondary career and technical education students enrolled in the RAP Center.
2. Any federal, state, local or private grants or allocations received by the Host District expressly for the operation of the RAP Center.

B. Transportation

1. Student transportation costs to and from RAP Center programs during the school year shall be the responsibility of each Consortium District for its respective students.

C. Special Education/Section 504

1. Costs of all special education services, Section 504 accommodations and/or any additional ancillary services for the school-year program are the sole responsibility of the student's resident school district.

2. The RAP Center will work collaboratively with the Consortium District's administrators and/or special education staff to accommodate a student's educational needs as identified in the student's Individualized Education Program (IEP) or Section 504 plan.

3. The student's resident school district shall provide to the RAP Center a complete copy of the student's IEP and/or Section 504 accommodation plan plus any student life-threatening health plans, if applicable. This information shall be provided to the RAP Center when the student submits his/her application or as soon as reasonably possible thereafter.

4. The Consortium Districts agree that in the event a claim, complaint or due process hearing is brought in relation to a disabled student who is attending the RAP Center that involves the provision of services or actions attributable to one or both parties, the Host District and the Participating District will confer on the matter in order to resolve the issue(s).

6. Slot Allocation, Budgeting, Enrollment and Entrance Requirements

A. Policy for Allocation of Slots

Calculating the allocation of program slots will be the responsibility of the RAP Center Director. Each Consortium District will be allocated slots in each program for the following school year based on an allocation formula and availability. Slot allotment percentages will be applied to each district's October 1, 10th and 11th grade headcounts as reported on the P223.

B. Student Enrollment

1. Student enrollment for the RAP Center will be reported by the Host District on monthly enrollment reports to OSPI based upon student enrollment hours in the program.

2. Students attending the RAP Center are required to enroll for two and one half (2.5) hours of instruction during the school day. RAP Center enrollment for state apportionment funding will be calculated at .45 FTE per enrolled student. In the event that classes are of shorter or longer duration than instructional hours, the FTE calculation shall be adjusted accordingly.

3. Students enrolled in their resident high school and the RAP Center may be reported for state apportionment funding to a maximum of 1.0 FTE based on their enrolled hours in the RAP Center and their resident high school. No student shall be counted for more than 1.0 FTE at either the RAP Center or their resident high school.

C. General Entrance Requirements

Students are eligible to attend the RAP Center subject to the following specific entrance requirements:

1. Student is considered an 11th or 12 grader (determined by their kindergarten enrollment year)
2. General admission requirements as recommended by the RAP Center Director and approved by the RGAC.
3. Requirements set by the Board of Directors of the students' resident district.
4. Slots allocated to the students' resident district.

D. Student Information

The RAP Center shall have access to student information of enrolled students from the data resource center of each Consortium District, including, but not limited to, health records, discipline records, special education/504 records or any other information relevant to the student's enrollment at the RAP Center.

7. Program Scope

A. Program Offerings

Approved career and technical education programs will be offered by the RAP Center (WAC 392-600-030(3)). All RAP Center certificated personnel and programs shall meet current CTE guidelines and requirements of OSPI. The Director will identify and recommend potential new program areas based on demand as measured by input from advisory committees and needs analysis and research performed by industry groups and local/regional workforce development and economic development agencies. In addition, a feasibility study may be completed before the RGAC determines whether to offer a new program.

8. Gifts

The RAP Center may receive gifts of cash, equipment, or services from any source in accordance with the policies and procedures of the Host District and will be reported on during the routine business agenda item of the RAP General Advisory Council meetings.

IN WITNESS WHEREOF, _____ has executed this Agreement on behalf of the Board of Directors of _____ School District No. _____

Date

Participating District Superintendent